

GOMO Business Meeting Minutes  
7:00 PM, Garden Oaks Office Building  
February 15, 2017

Section 1:	Mark Saranie	Sheila Briones	Mike Taylor
Section 2:	Lori Kennedy	Sue Schmidt	
Section 3:	Susan Kostelecky	Dea Larson	
Section 5:	Kip Noser	Carol Terrett	

ABSENT: Coley Groth, Rafael Pina, Frances Schwartz

Executive Session from 7:15 – 7:29 to discuss attorney communications prior to 2016 Annual Meeting.

Mark Saranie called the Board Meeting to order at 7:30.

I. A. Minutes:

1-18-17 Plan Review minutes were corrected and approved.

1-18-17 GOMO Board Meeting minutes were corrected and approved.

2-7-17 Plan Review minutes were corrected and approved.

B. Treasurer's Report: Office Manager (OM) reviewed the financial statements on behalf of absent Rafael Pina. No significant information for discussion.

C. Permit Report: Reviewed. Report turned up unpermitted addition in Section 2. OM contacted contractor who provided an incomplete plan set. Contractor to complete plan set and notify owner next week.

D. Action List: OM provided status updates:

a. Negotiated GOMO office lease to maintain current rent..

b. 1099s Filed. Texas Franchise Tax filed.

c. Discussed Audit FY 2016

d. Legal Account Project Updates & Status Reports: Work with GOMO attorney Barsalou to clarify comprehensive review of what is and is not permissible in side setbacks

e. Reviewed unpaid and pending transfer fee status

f. Violation status updates: 1011 W 43<sup>rd</sup>: potential derelict maintenance issue.

g. 508 W 34: carport violation (recurring)

h. Adoption of Plan Review Checklist form: discussed and agreed to add to package; will be attached to each set of plans on file and used for internal use.

II. Unfinished Business

A. Audit: Award FY 2015-2016 Audit to Canady and Canady. A motion was made to approve fees up to \$2700 for the audit. The motion was seconded and passed.

B. Office Lease Extension: OM obtained agreement with landlord to continue existing rental rate of \$950/month for 2 years with a 1 year optional extension. Sheila Briones made the motion to approve this agreement; the motion carried.

C. Committee Reports:

- a. Communications: Mark Saranie has prepared a draft of the Section 1 lawsuit status article for the Gazette. This draft will be submitted to the board for review, then to GOMO attorney Barsalou, prior to publication.
- b. Non-residential Use: OM reported on Rafael Pina's behalf: Suggested review of Barsalou opinion and prior discussions with current board at an upcoming meeting.
- c. Code of Ethics/Conflict of Interest: Mike Taylor made a motion to remove this committee topic from action item list. The motion was approved.
- d. Office Manager/Board Member job description: Committee chair Kip Noser proposed allowing several months to work a draft and expects to have a draft prepared to present to the Board by May.
- e. Plan Approval Letter Template: OM will review this with Coley Groth to see if still needed. Coley agreed after meeting that the Template is not needed and the Action Item will be dropped.

III. New Business

- A. Adopt Deed Restriction Determination of Intent form (as a way to capture Board decision on record for future comparison):
  - a. Review Documentation of recent decisions; obtain approval by Barsalou. Lori Kennedy made the motion to approve the form after approval by Barsalou. Motion passed.
- B. Review Deed Restriction Amendment Process Proposal: Tabled pending progress on Unfinished Business categories.
- C. Communication Proposal: Susan Kostelecky proposed a communication effort be undertaken to address the widespread confusion members have regarding the ability of GOMO to grant waivers. Modification of the Plan Submission Form, adding the information to the Plan page on the GOMO Website and inclusion of this information in an upcoming GOMO Gazette Article on GOMO Plan Approval were identified as Action Items for OM follow up.

IV. For the Good of the Order

V. Owner Form:

1. Peter Chang asked and received answers regarding bills passed by the Texas Legislature and their impact on GOMO Policy and our DR's. Peter also inquired about content of discussion between Board and the GOMO attorney and was told that this was client/attorney privileged.

The meeting adjourned at 8:37 p.m.