

**CHECK REQUEST FORM
GARDEN OAKS CIVIC CLUB**

Date: _____

Amount: _____

The amount of reimbursement must not include any tax since we are tax-exempt. The federal identification number is 76-0067415.

Check made out to: _____

Phone: _____

Fill in the address only if you request that a check be mailed:

Address: _____

Purpose of expenditure: _____

Committee: _____

Budgeted Category: _____

Committee Chair or Office Signature: _____

Jerry Butler, Treasurer
871 West 41st Street
Houston, TX 77018
713.822.3175

Paid: _____

Check No. _____